

**GEAUGA PARK DISTRICT BOARD
OF PARK COMMISSIONERS
BOARD MEETING MINUTES
June 11, 2021**

The regular meeting of the Geauga Park District Board was held June 11, 2021 at the Meyer Center, Big Creek Park. The meeting was called to order at 8:30 a.m. Commissioners Howard Bates, Dennis Ibold, Mario Innocenzi, and Pat Preston were present.

Mr. Bates called the meeting to order. The Pledge of Allegiance was recited.

Park District Employees	GUESTS
John Oros, Executive Director	See EXHIBIT "A" attached
Matt McCue, Director of Planning & Operations	
Michael Frederick, Finance Manager	
Sheryl Hatridge, Administrative Service Manager	
Bridey Matheney, Legal Counsel (Thrasher, Dinsmore & Dolan)	

APPROVAL OF THE AGENDA

Mr. Bates made a motion to approve the agenda. Mr. Preston seconded the motion and after roll-call voice vote, the motion was approved.

Mr. Innocenzi	Yes
Mr. Bates	Yes
Mr. Preston	Yes
Mr. Ibold	Yes

EXECUTIVE SESSION

Mr. Oros requested a motion to enter executive session for the purchase of property and to meet privately with legal counsel for the purpose of seeking legal advice for pending matters.

Mr. Bates made a motion to enter into executive session. Mr. Preston seconded the motion and after roll-call voice vote, the motion was approved.

Mr. Innocenzi	Yes
Mr. Bates	Yes
Mr. Preston	Yes
Mr. Ibold	Yes

No item was brought forward.

ADOPTION OF THE MINUTES

The Board was presented with the minutes from the May 10, 2021 Regular Board meeting.

Mr. Bates made a motion to approve the May 10, 2021 Board Meeting minutes. Mr. Ibold seconded the motion and after roll-call voice vote, the motion was approved.

Mr. Ibold	Yes
Mr. Innocenzi	Yes
Mr. Bates	Yes
Mr. Preston	Yes

PRESENTATION OF FINANCIAL STATEMENT

The Board was provided the May 2021 Financial Statement. Mr. Oros shared the park received the grant funding for the Sunnybrook stream restoration in the amount of \$52,112.55.

Geauga Park District
FINANCIAL STATEMENT MONTH ENDED
31-May-21
GENERAL FUND

BEGINNING FUND BALANCE MAY 1, 2021

\$5,844,915.48

PERSONNEL EXPENDITURES		
Salaries	\$202,745.62	
Medicare	\$2,875.80	
Hospitalization May premiums	\$51,887.98	
OPERS April 2021	\$29,817.33	
VOUCHERS		\$287,326.73
- Contract Services	\$119,415.84	
- Supplies	\$30,158.12	
- Materials	\$13,631.54	
- Equipment	\$38,261.50	
- Other	\$1,127.54	
- Travel	\$19.04	
- Advertising	\$1,935.44	
- Covid - 19	\$67.47	\$204,616.49
EXPENDITURES & OTHER USES		\$491,943.22
REVENUES & OTHER SOURCES		
<i>Interest - May 2021</i>	\$388.33	
<u>General Tax Collections</u>		
- Local Government Funds	\$9,984.37	
<u>Gifts & Donations</u>	\$0.00	
<u>Fees</u>		
- Camping - \$4,950.00	\$4,950.00	
- Facilities - \$10,846.00	\$10,846.00	
- Vendor Fees - NAF - \$1,110.00, Farmer's Mkt - \$110.00, Homespun Mkt. - \$30.00	\$1,250.00	
- Programs - \$324.00, Summer Camps - \$995.00	\$1,319.00	
Sales - TWW - 4,029.71, MC - \$38.00	\$4,067.71	
<u>Other Revenue Receipts</u>		
- Observatory House Rent - Sindelar - \$325.00, Chickagami House Rent - Kolar - \$425.00	\$750.00	
- Maple Syrup contest award - 5th place - \$15.00	\$15.00	
- VOID Check - \$244.55	\$244.55	
REVENUES & OTHER SOURCES		\$33,814.96
ENDING FUND BALANCE AS OF MAY 31, 2021		\$5,386,787.22
<u>LAND IMPROVEMENT FUND</u>		
BEGINNING FUND BALANCE MAY 1, 2021		\$3,818,589.11
EXPENDITURES & OTHER USES		
Vouchers		
- Contract Services	\$17,730.07	
- Project Contracts	\$176,260.74	

EXPENDITURES & OTHER USES		\$193,990.81
REVENUES & OTHER SOURCES		
- Interest - May 2021	\$228.23	
- Other - Royalties/In-Lieu Fees		
- Diversified Production Royalties - Swine Creek & Hart - \$43.99	\$43.99	
- White Tail Energy - Sunnybrook - \$243.94	\$243.94	
- State Grants		
- EPA Spring Brook 319 Grant - \$1,216.98	\$1,216.98	
- EPA Sunnybrook 319 Grant - \$52,112.55	\$52,112.55	
REVENUES & OTHER SOURCES		\$53,845.69
ENDING FUND BALANCE AS OF MAY 31, 2021		\$3,678,443.99
<u>RETIREMENT RESERVE ACCOUNT</u>		
BEGINNING FUND BALANCE MAY 1, 2021		\$74,517.56
REVENUES & OTHER SOURCES		
Interest - May 2021 -	\$4.97	
REVENUES & OTHER SOURCES		\$4.97
ENDING FUND BALANCE AS OF MAY 31, 2021		\$74,522.53
<u>PARK CAPITAL RESERVE ACCOUNT</u>		
BEGINNING FUND BALANCE MAY 1, 2021		\$484,048.33
EXPENDITURES & OTHER USES		
Vouchers		
- Contract Services		
EXPENDITURES & OTHER USES		\$0.00
REVENUES & OTHER SOURCES		
Interest - May 2021	\$32.27	
REVENUES & OTHER SOURCES		\$32.27
ENDING FUND BALANCE AS OF MAY 31, 2021		\$484,080.60
<u>K-9 FUND</u>		
BEGINNING FUND BALANCE MAY 1, 2021		\$192.55
REVENUES & OTHER SOURCES		
<u>Donations</u>		
REVENUES & OTHER SOURCES		\$0.00
EXPENDITURES & OTHER USES		
Vouchers		
- Other K-9 Expenses		
EXPENDITURES & OTHER USES		\$0.00

CASH BALANCE 5/31/2021

\$9,624,026.89**PRESENTATION OF VOUCHERS**

Mr. Oros presented vouchers from May. Mr. Ibold made a motion to approve May vouchers except for Arms Trucking and Preston, Mr. Innocenzi, seconded the motion and after roll-call voice vote, the motion was approved.

Mr. Bates	Yes
Mr. Preston	Yes
Mr. Ibold	Yes
Mr. Innocenzi	Yes

Mr. Ibold made a motion to approve May vouchers for Preston, Mr. Innocenzi, seconded the motion and after roll-call voice vote, the motion was approved.

Mr. Bates	Yes
Mr. Preston	Abstained
Mr. Ibold	Yes
Mr. Innocenzi	Yes

Mr. Ibold made a motion to approve May vouchers for Arms, Mr. Innocenzi, seconded the motion and after roll-call voice vote, the motion was approved.

Mr. Preston	Yes
Mr. Bates	Abstained
Mr. Ibold	Yes
Mr. Innocenzi	Yes

OLD BUSINESS**RESOLUTION NO. 2-21 – PROPOSED BYLAW CHANGES**

Mr. Oros requested a motion to bring bylaw changes to the table for discussion. Mr. Ibold made a motion, Mr. Innocenzi seconded the motion. Mr. Oros explained the bylaw changes are still being evaluated along with the decisions regarding the fiscal officer and treasurer, and depository. He requested a motion to amend the current motion to table Resolution No. 2-21 proposed bylaw changes. Mr. Ibold made a motion to table the motion, Mr. Innocenzi, seconded the motion and after roll-call voice vote, the motion was approved.

Mr. Preston	Yes
Mr. Ibold	Yes
Mr. Innocenzi	Yes
Mr. Bates	Yes

NEW BUSINESS**PLANNING & OPERATIONS UPDATE**

Mr. Oros shared current projects and discussed a change order to Veteran's Legacy for \$80,500.00. Mr. McCue explained the base under existing asphalt was not enough so additional undercutting was needed, and an additional 210 linear feet of asphalt trail was removed because it made more sense to have continuous new asphalt and to add new asphalt. Mr. Oros added groundbreaking has begun for Swine Creek lodge, and volunteers are working with the park biologist to install new plantings at the Beaver Creek stream restoration site.

RESOLUTION NO. 11-21 – BUDGET AMENDMENT #4

Mr. Oros presented a request for a revenue certification for funds received from Stream and Wetland Foundation for Pinebrook property mitigation credits in the amount of \$668,430.00 amending the budget to \$693,430.00 for the land improvement fund.

Mr. Bates made a motion to certify the funds received, Mr. Innocenzi seconded the motion and after roll-call voice vote, the motion was approved:

Mr. Innocenzi Yes
Mr. Bates Yes
Mr. Preston Yes
Mr. Ibold Yes

RESOLUTION NO. 12-21 – APPOINTMENT OF A TREASURER AND FISCAL OFFICER

Mr. Oros presented a request to table the appointment of a treasurer and fiscal officer. Mr. Bates made the motion, Mr. Preston seconded the motion and after roll-call voice vote, the motion was approved:

Mr. Bates Yes
Mr. Innocenzi Yes
Mr. Preston Yes
Mr. Ibold Yes

RESOLUTION NO. 13-21 – DESIGNATION OF A DEPOSITORY

Mr. Oros presented a request to table the designation of a depository. Mr. Bates made the motion, Mr. Preston seconded the motion and after roll-call voice vote, the motion was approved:

Mr. Bates Yes
Mr. Preston Yes
Mr. Ibold Yes
Mr. Innocenzi Yes

COMMISSIONERS TIME

Mr. Oros addressed recent comments regarding food service management and catering at Veteran’s Legacy Woods. He said the park district received one response to the request for qualifications. He explained the park district will continue to negotiate for food service/catering services with Normandy Catering and the main goal is to provide catering services for the large venue located at Veteran’s Legacy facility and not to compete with other restaurants and food service businesses in the county.

Mr. Oros shared Sunshine Law training information with the board and several board members expressed interest in participating in the online training.

ADJOURNMENT

The next board meeting will be Monday, July 12, 2021 at 8:30 a.m. at the Meyer Center, Big Creek Park.

Mr. Ibold made a motion to adjourn the meeting. Mr. Innocenzi seconded the motion and after roll-call voice vote, the motion was approved:

Mr. Preston Yes
Mr. Ibold Yes
Mr. Innocenzi Yes
Mr. Bates Yes

The meeting was adjourned at 9:41 a.m.

SUNSHINE LAW COMPLIANCE

It is declared that notification of this meeting and any business conducted therein by the Geauga Park District Board of Commissioners was in compliance with Ohio’s Sunshine Laws.

Respectfully submitted,

John Oros, Executive Director

Howard Bates, President